



Camphill School Aberdeen  
Building Futures, Transforming Lives

## Laundry Person Maternity Cover

Our Mission is to create a community where Children and Young Adults can live, learn and work in an integrated community based on mutual respect and unfolding of individual potential

Post:	Laundry Person
Service:	Residential Houses
Line Manager:	House Co-Ordinator
Salary Range:	£12 per hour
Hours:	20 hours per week (Term-time only)

**Job Dimensions**– To launder all household clothes and linen in a residential house for Additional Support Needs children and young adults.

### Key Responsibilities

- Operate the washing machine for the purposes of laundering household clothes and linen
- Hang clothes to dry in designated area
- Sew and repair sheets/garments as required
- Iron items as required
- Be aware of any ill children or co-workers in the house
- If required, help supervise a pupil(s) in the laundry room
- Answer the phone and take messages
- Any other reasonable tasks requested by the House Co-ordinator

For more information, please visit our website

[www.camphillschools.org.uk](http://www.camphillschools.org.uk)

## Accountability

- Complying with the CSA Health and Safety policies, including Fire Precautions and Prevention
- Ensuring all reasonable precautions are taken to provide for the safety of pupils both on campus and in the community
- Ensuring all relevant and current CSA policies are understood and worked within and that it is known where to access this and further information should it be required
- Maintaining confidentiality of all information concerning pupils and co-workers
- Complying with school regulations concerning performance of their duties and undertake any such other duties as reasonably required by the CSA

## Personal Qualities and Aptitudes

- Awareness and management of risk to pupils, co-workers and him/herself
- Openness to change
- Willingness to learn and share
- Acceptance of personal accountability



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## Continuous Professional Development

- Attend training as deemed relevant or necessary
- Attend an individual annual review to reflect on the past year and plan for the next one. This review is also the opportunity to discuss personal aims and aspirations although this should also be part of a continuous process
- Work to their agreed Personal Development Plan (where relevant)

The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.

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